



MEMBERSHIP APPLICATION

Applicant Name: _____

Application Date: _____

BARGERSVILLE COMMUNITY VOLUNTEER FIRE DEPARTMENT

EQUAL OPPORTUNITY EMPLOYER STATEMENT

The Bargersville Community Volunteer Fire Department is an equal opportunity employer and does not discriminate in its hiring practices on the basis of race, sex, religion, creed, national origin, ancestry, as defined by law, political affiliation, or on the basis of age.

APPLICATION FOR MEMBERSHIP

Last Name: _____ First Name: _____ MI: _____

SSN: _____ Date of Birth: _____

Address: _____
Street City State Zip

Home Phone: (____) _____ Work Phone: (____) _____

Cell Phone Number: _____ E-mail address: _____@_____

All applicants are required to take a physical agility evaluation to serve on the Bargersville Community Volunteer Fire Department. This evaluation may include heavy lifting, ladder climbing, etc. This evaluation shall be conducted as part of the application process.

You must submit a physician release form, conducted by a physician of your choice, to ascertain your ability to perform the work required.

Current Certifications: FF-I _____ FF-II _____ Paramedic _____ 1st Responder _____

Training you are seeking: Fire School _____ EMT Class _____ 1st Responder _____

BARGERSVILLE COMMUNITY VOLUNTEER FIRE DEPARTMENT FIREFIGHTER JOB DESCRIPTION

Firefighters must be able to adapt quickly to rapidly changing situations. On the scene of a fire environments may present as 400 degree temperatures in full protective equipment and rapidly change into sub-zero temperatures. Firefighters respond to fires as a member of a team to protect life and property by suppressing and extinguishing fires, performing rescue techniques in buildings or at vehicle accidents and attempting to stop any further damage through salvage and overhaul operations.

Firefighters respond to medical emergencies rendering aid according to the level of certification obtained by the firefighter. Firefighters must be able to face an unconscious patient whom my arouse and become combative.

Firefighters are encouraged to respond from home to the situation when runs are dispatched for coverage in the event more equipment is needed or other calls received. While off duty, the firefighter/EMT has a duty to keep safety in the forefront of their mind if coming upon an incident.

Firefighter must project a positive appearance while on duty by being in the proper uniform as required by Bargsville Community Volunteer Fire Department.

In conjunction with on duty status, the firefighter is responsible to accomplish the duties specified in the daily duties book. These include but are not limited to; apparatus cleaning, area grounds upkeep, and being available for special maintenance that may require more personnel than the on duty staff.

Firefighters are encouraged to assist in public education, special community events, and departmental events throughout the year. Personnel are also to maintain and improve their firefighting and emergency medical skills/certifications to become a more valuable asset to the community we serve.

This is by no means all of the tasks performed by firefighters. Being flexile, able to understand orders, follow orders, and have a desire to learn something new or improved on ones own knowledge everyday. Possessing these characteristics will carry a person a long way into their career with Bargsville Community Volunteer Fire Department.

BARGERSVILLE COMMUNITY VOLUNTEER FIRE DEPARTMENT BACKGROUND INVESTIGATION POLICY

It is the policy of the Bargersville Community Volunteer Fire Department to recruit the best qualified applicants from all segments of the surrounding communities. In pursuing this goal, a background investigation of each applicant is conducted with respect to factors that may have a bearing upon the applicant's future job performance.

Members of the Bargersville Community Volunteer Fire Department are public servants and must present a good image of the Bargersville Community Volunteer Fire Department to the public. All employees must be of high integrity and character. They also must exhibit personal habits which make them compatible with other members of the Bargersville Community Volunteer Fire Department. A members job often involves critical and dangerous situations which he/she should not be subject to external pressures that would affect his/her ability to perform the task.

Accordingly, the following items are reviewed during the background investigation:

1. Contents and completeness of the membership application
2. Driver's responsibility (copy of driving summary)
3. Former Employment
4. Criminal Record
5. References
6. Personal history and character of applicant.

A negative finding on any of these factors shall not be automatic reason for rejection of an applicant. Instead, the circumstances underlying such matters will be considered as they relate to the applicant's ability to perform the task of a member of Bargersville Community Volunteer Fire Department.

The background investigation phase of the hiring process shall be based upon objective factual findings and any required subjective determination shall be in accordance with the aforementioned policy and conducted in such a manner as not to discriminate on the basis of race, sex, religion, creed, national origin, ancestry, as defined by law, political affiliation, or on the basis of age.

BACKGROUND INFORMATION

Do you have a Valid Indiana Drivers License: Yes _____ No _____

If No, Please Explain: _____

Has your license Ever been suspended: Yes _____ No _____

If Yes, Please Explain: _____

Other than minor traffic violations, have you Ever been arrested and/or convicted of a crime? Yes _____ No _____

If Yes, Please Explain: _____

EMPLOYMENT HISTORY

Present or Last Employment: _____

Supervisor Name: _____ Date of Employment: _____ to _____

Phone No.: (____) _____ Job Title: _____

Address: _____
Street address City State Zip

Responsibilities: _____

Previous Employment: _____

Supervisor Name: _____ Date of Employment: _____ to _____

Phone No.: (____) _____ Job Title: _____

Address: _____
Street address City State Zip

Responsibilities: _____

May we contact your current and/or previous employer? Yes _____ No _____
(They will be told that this is a volunteer organization)

REFERENCES

Please list three (3) personal references you have known for at least three (3) years, other than relatives, employers, and current members of the Bargersville Community Volunteer Fire Department.

Name: _____ Phone Number: (____) _____

Address: _____
Street City State Zip

Relationship: _____

Name: _____ Phone Number: (____) _____

Address: _____
Street City State Zip

Relationship: _____

Name: _____ Phone Number: (____) _____

Address: _____
Street City State Zip

Relationship: _____

Bargersville Community Volunteer Fire Department Members that you know?

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Name: _____ Relationship: _____

RESIDENCE

Please list all places you have lived in the past five (5) years in order from recent to past

Name of Community/address: _____
From _____ to _____

Name of Community/address: _____
From _____ to _____

Name of Community/address: _____
From _____ to _____

Name of Community/address: _____
From _____ to _____

Name of Community/address: _____
From _____ to _____

OTHER CITATIONS, STATEMENTS, AND AGREEMENTS

If I am accepted as a member of Bargersville Community Volunteer Fire Department I agree to take and sign a pledge of oath to comply with all orders that are issued to me by the acting Fire Chief, Assistant Chief, or any other Officer in charge relative to any matter pertaining to the work of Bargersville Community Volunteer Fire Department.

I understand that as a part of Bargersville Community Volunteer Fire Department procedure a routine inquiry will be made, which will provide applicable information concerning character, general reputation, personal characteristics, and mode of living. This will include, but is not limited to inquires of my driving record, criminal record, employment record, or medical record.

Unless otherwise stated herein, I give Bargersville Community Volunteer Fire Department full permission and the right to make a thorough investigation of my employment and all other activities. I release from all liability, all persons, companies, and corporations supplying such information. I understand that any deliberately false answer or statement made by me on this application or other required documents shall be considered sufficient cause for denial of membership and/or termination at any time.

RELEASE FROM LIABILITY

This is to certify that I am an applicant and I am an accepted candidate to take a physical performance examination for the position of a member of the Bargersville Community Volunteer Fire Department. The test I am about to take is designed to demonstrate my physical capabilities and fitness to carry out the duties of this position. I have fully read the description of these test and understand the tasks I must perform. I believe that I am physically fit and capable of executing these test. I can certify that I do not suffer from any medical problems which could be threatening to my health if I perform these test.

I understand that there will be a certain amount of danger to me in connection with taking these test and there exists a possibility of suffering injury. I understand that at any time before or during these test I can refuse to perform any or all such activities. With the signing of this statement I hereby ask permission to test.

In the event I am injured during these physical agility tests, I understand that I will be expected to personally pay any and all medical or hospital expenses connected with my treatment and recovery. At no time did anyone connected with this testing process or with the local government, suggest that such medical expenses or recovery expenses would be paid by anyone other than myself.

Therefore, in consideration of being allowed to take this test as a candidate for membership to the Bargersville Community Volunteer Fire Department, I hereby fully release Bargersville Community Volunteer Fire Department and all persons assisting in the testing from all claims for damages due to injuries of every kind and description, be they bodily or property damages, sustained by me during the performance of the physical agility tests conducted by the Bargersville Community Volunteer Fire Department.

This is a release form. Read Carefully before you sign.

I have read this release and understand the content. I voluntarily agree to the terms and conditions of this release set forth above.

Applicants Signature

Witness signature

Applicant's Social Security Number

Date

MEMBERSHIP AGREEMENT

_____ From _____ To _____

If membership is granted, I understand that any and all equipment, gear, and/or uniforms issued by Bargersville Community Volunteer Fire Department remain the property of Bargersville Community Volunteer Fire Department and must be returned upon resignation or termination from Bargersville Community Volunteer Fire Department. Failure to do so will result in legal action to recover said property and/or equivalent monetary compensation.

All members and/or membership applicants of Bargersville Community Volunteer Fire Department will be subject to drug screening program.

Firefighter second class, EMS first responders, and EMT certification must be completed before membership can be granted.

Inappropriate conduct, insubordination, or conduct not conducive to a professional manner at Bargersville Community Volunteer Fire Department activities, while in uniform, or in the presence of the general public, can and will result in disciplinary action up to and including suspension and/or termination.

I understand that as a part of this application, certain physical tests to determine my ability to serve as a firefighter/EMT or paramedic will be conducted. I hereby waive any claim or cause of action against Bargersville Community Volunteer Fire Department for injuries received during said test.

I understand that a board of Bargersville Community Volunteer Fire Department officers is responsible for making the final determination as to which station a member will be assigned. I agree to serve in whatever station I am assigned.

I hereby certify that the statements set forth in this application are true and that I have read and understand the other recitations, statements, and agreements set forth herein.

Applicants signature

Date

Witness signature

Date

THIS APPLICATION IS NOT COMPLETE UNLESS ACCOMPANIED BY REQUIRED PHOTOCOPIES!

BARGERSVILLE COMMUNITY VOLUNTEER FIRE DEPARTMENT

MEMBERSHIP APPLICATION CHECK LIST

All applicants to Bargersville Community Volunteer Fire Department shall be required to enclose the following information, copies, and any other related documents with the application. Incomplete applications will not be accepted.

- _____ Copy of Driver's license
- _____ Copy of Birth Certificate (Photo Copy is sufficient)
- _____ Enclose letter of recommendation from employer or past fire department (if applicable)
- _____ Copy of High School Diploma or GED
- _____ Current Copy of Fire and EMS related certification
- _____ Copy of DD-214 (If applicable)
- _____ **Certified** copy of criminal record check from State Police
- _____ **Original** copy of driving record (Obtained at Indiana Bureau of Motor Vehicles 100 N Senate Ave. Indianapolis IN 46204 For a cost of \$8.00)
- _____ Copy of Social Security Card

SPECIAL INSTRUCTIONS

1. Complete the application in handwriting with **BLACK INK ONLY** (no typing). **PRINT ONLY.**
2. Do not leave any blanks.
3. Accurately and to the best of your knowledge complete all information.
5. Be sure to **SIGN YOUR APPLICATION.**
6. Review your application prior to submitting it to ensure completeness.
7. **APPLICATIONS NOT COMPLETED WILL BE REJECTED.**

Return To:
Bargersville Community Volunteer Fire Department
89 South Baldwin Street
Bargersville IN 46106
Attn: Captain Paul Bird

Received by: _____ Date: _____